



*Longwick-cum-Ilmer
Parish Council*

LONGWICK PARISH COUNCIL

**Cllr McPherson (Chairman), Cllr Myers (Vice Chairman), Cllr Rogers,
Cllr Richards, Cllr Barter and Cllr Molson**

**You are hereby summoned to the Parish Council Meeting taking place at Longwick Village Hall
on Tuesday 20th February 2024 at 7.30pm.**

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

- 157. Welcome and Apologies for Absence
- 158. To Receive any Declarations of Interest
- 159. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 16th January 2024
- 160. Update from Buckinghamshire Councillors
- 161. Planning Applications:
 - a. To consider and approve comments for New Planning Applications
 - b. To Receive Notice of Planning Applications Approved and Refused
- 162. To note accounts for payment in accordance with the budget
- 163. To consider whether to hold any “Play Days” within the school holidays
- 164. To consider and approve playing field hiring costs
- 165. To approve quotes for works required to the play area following the RoSPA
- 166. To approve costs for annual RoSPA Inspection in December 2024
- 167. To consider making a request to have the large noticeboard located near the Sportmans roundabout relocated into the Parish it belongs
- 168. To discuss the recent Drop-in Session and consider whether to hold another
- 169. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
- 170. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
- 171. To consider agenda items for next meeting and confirm the date and time of the next Parish Council Meeting:
19th March 2024 at 7.30pm at Longwick Village Hall

Tracey Martin
Clerk, Longwick Parish Council
clerk@longwickcumilmer.org.uk

14th February 2024



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 16TH JANUARY 2024 AT 7.30PM AT LONGWICK VILLAGE HALL**

PRESENT: Cllr Val McPherson BEM (Chairman), Richard Myers (Vice Chairman), Jane Rogers, Brian Richards, Alex Barter and Mark Molson from agenda item 147
Tracey Martin (Clerk) present via Zoom
Buckinghamshire Councillors: Alan Turner
One member of the public

- 144. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting. Apologies were received from Buckinghamshire Councillors Cllr Walsh and Cllr Hall. Cllr McPherson informed those present that the meeting is being recorded to aid the taking of minutes.
- 145. DECLARATIONS OF INTEREST:** None declared.
- 146. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 19TH DECEMBER 2023:** An amendment was made to item 137 and the timing of the drop-in session which should have read 11am-12.30pm. The minutes were approved by all Councillors and the minutes were signed.
- 147. TO CONSIDER CO-OPTION OF CANDIDATE FOR VACANCY:** Cllr Richards proposed and Cllr Barter seconded and a vote was taken with all Councillors in favour and Mark Molson was co-opted onto the Parish Council. The declaration of acceptance of office was signed.
- 148. UPDATE FROM BUCKINGHAMSHIRE COUNCILLOR ALAN TURNER:**
- Bar Lane road markings: A date for the works is expected once a meeting with the LAT has taken place.
 - Advertising signs on Lower Icknield Way: Enforcement are investigating and an update has been requested.
 - Stream behind the scout hut: The LAT has previously stated that it is not Buckinghamshire Councils responsibility. Cllr Turner has forwarded the email chain from the Parish Council and will get an update following a meeting with the LAT in the next couple of weeks.
 - Traffic Calming Scheme: Cllr Hall proposed a formal meeting along with the Buckinghamshire Ward Councillors, the Parish Council and Buckinghamshire Officers regarding the traffic calming scheme.
 - Cllr Rogers asked for an update on the heap of rubbish which has been discussed previously. Cllr Turner stated that enforcement has calculated the cost to remove and the sum is vast. Usually, they would place a charge on the land but the land is not worth that amount.
- 149. PLANNING:**
- The following new applications were reviewed, discussed and comments approved.
- 23/08082/ADRC & 23/08083/ADRC: Bumpers Farm Ilmer Lane Ilmer: For information only. A concern was raised that the Parish Council is not able to comment but has concerns about the lighting. Cllr Barter will send some wording through to the Clerk to discuss with the Planning Officer. **Action: Cllr Barter / Clerk**
- 23/08084/FUL: Appletrees Meadle Village Road Meadle: Objection, Cllr Barter will prepare some wording and send through to the Clerk for submitting. **Action: Cllr Barter**
- 23/08118/FUL: Little Horsenden Farm Bungalow Lower Icknield Way: No comment
- 23/08121/CTREE: Three Cottages Stockwell Lane Meadle: No comment
- APP/K0425/W/23/3322930/22/08235/PNP16A: Land Opposite Green Space Chestnut Way: Stand by original objection.
- The following applications status has changed:
- 23/07571/FUL: Dunster Chestnut Way Longwick: Application Permitted
- 23/07179/ADRC: Land to The South of Rose Farm Thame Road: Permit - detail Reserved by Condition
- 23/07583/CLP: 8 The Green Longwick: Application Refused

150. TO NOTE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£1,034.48		£1,034.48	Clerk Salary including backpay
HMRC	£217.12		£217.12	PAYE
James Glasglow	£170.00		£170.00	Repair to garage fascia
Chiltern Society	£653.80		£653.80	Devolved Footpaths
Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
Longwick cum Ilmer	£425.39		£425.39	CashPlus - Reinstate Balance
Longwick Village Hall	£225.00		£225.00	Bookings 2023
James Glasglow	£200.00		£200.00	Installation of Bin
Total	£3,068.79	£28.60	£3,097.39	

All payments were approved.

CashPlus Card

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Royal Mail	£275.00	£55.00	£330.00	PO Box Subscription

Direct Debits / Standing Orders

EDF Energy	£48.00		£48.00	Electricity monthly payment
Nest	£69.26		£69.26	Pension Contribution

- 151. TO CONSIDER ROSPA QUOTE:** It was suggested that the Clerk, Cllr Richards and the parish maintenance person go around and review all the items on the list to see if more competitive prices can be obtained. Quotes to be reviewed at February meeting.
- 152. TO CONSIDER APPOINTING A REPRESENTATIVE ON THE VILLAGE HALL COMMITTEE:** It was agreed that it would be desirable however, no Councillors have the time to invest in the Committee.
- 153. TO NOTE QUARTER 3 ACCOUNTS:** Noted. The Clerk will get the accounts to Cllr Richards for the quarterly check at the end of the week.
- 154. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:** None
- 155. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- a. The Clerk and Cllr McPherson visited the Solicitors last week to run through some of the technical aspects of the covenants which had been included in the land transfer document for the purchase of Owlswick Village Green. The Solicitor is still progressing this matter.
- 156. TO CONSIDER AGENDA ITEMS AND CONFIRM THE DATES AND TIMES OF THE NEXT PARISH COUNCIL MEETING:** Send agenda items through to the Clerk via email. The next meeting will be on Tuesday 20th February 2024 at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 8.14pm

Chair..... Date.....

PAYMENTS FOR APPROVAL

Payee	Net	VAT	Gross	Comment
Tracey Martin	£711.85		£711.85	Clerk Salary
HMRC	£98.60		£98.60	PAYE
PA Spittles	£1150.00	£230.00	£1,380.00	Removal & Disposal of Rotunda
D Hounslow	£320.00		£320.00	Clear tree debris & Speedwatch signs
Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
Total	£2,423.45	£258.60	£2682.05	

CashPlus Card

CR Lighting	£45.85	£9.17	£55.02	Lighting column cover
GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up

Direct Debits / Standing Orders

EDF Energy	£48.00		£48.00	Electricity - Increase in DD
Nest	£44.85		£44.85	Pension Contribution

TO CONSIDER WHETHER TO HOLD ANY "PLAY DAYS" WITHIN THE SCHOOL HOLIDAYS

Milton Keynes Play Association have taken over the previous service provided by Oxford Play Association and quotes the below prices. Brochure will be circulated separately.

2-hour session 10.00am - 12.00pm or 1.30pm - 3.30pm	£505.00
Five-hour fun day session - 10.30am - 3.30pm	£990.00
3-hour 11-14 years session - 10.00am - 1.00pm	£990.00

I have also been in contact with **JR Sports** and they have quoted the below:

Our Zorbs and Sumo's are always in high demand and the most popular.

We charge for the use of both - £475 + VAT for 2 hours - this also includes 2 staff members who are fully first aid trained and DBS checked

We do also have Soft Archery, Beat the GK etc if you're looking for something different.

We could look at a day over Easter Holidays and then in the Summer Holidays either or whichever Councillors prefer

TO APPROVE QUOTES FOR WORKS REQUIRED TO THE PLAY AREA FOLLOWING THE ROSPA

Caloo can carry out an inspection of the Cableway at a cost of £645 + VAT however, will not look at other items as they did not install them.

Sovereign will not come out and carry out the works as they require their own inspection first at a cost of £199 + VAT

Quote from SafePlay

Roundabout	Bearings worn & item is not operating correctly	Replace bearing	£1,972.72	£1,972.72
See Saw	Paint has worn off the metalwork	Rub down and repaint	£434.50	£434.50
Tractor	Surface has eroded and there are trip hazards	Reinstate surrounding surface	£121.00	£121.00
MPU (Junior)	Finger entrapments due to missing insert	Replace missing insert	£37.95	£37.95
Cable Runway	Grass and mats are silted	Remove and replace grass mats	£60.50	£3,025.00
	Gaps between mats / tiles	Provide additional ties or secure / reinstate	£0.00	£0.00
	Seat connection cannot be inspected	Dismantle to inspect the seat connection for wear	£111.10	£111.10
	Cableway seat is damaged	Replace seat	£181.50	£181.50
	Height of seat is less than 350mm when loaded	Adjust seat to ensure seat is a min of 350mm	£88.00	£88.00
Pull Up Station	Post / end caps missing	Replace	£37.95	£37.95
			SITE TOTAL	£6,009.72
			GRAND TOTAL	£6,009.72

Reids Playground Maintenance

Dish Roundabout RPM to strip down the above item, check bearings for wear, lubricate and re-fit item	£ 185.00
Seesaw RPM to rub down, prime and paint the above item using yellow and red colour lead free playground paint	£ 480.00
Tractor RPM to remove the existing carpet surface and timber edging into RPM skip RPM to supply and 14m ² of rubber mulch complete with membrane and MOT stone	£1530.00
Junior Multiunit RPM to replace missing inserts to remove finger entrapments	£ 65.00
RPM to cut out 1 No. small area of damaged rubber mulch and relay with new black mulch surface at the end of the slide poles	£ 240.00
Cableway RPM to strip down the above item and carry out an internal inspection on all parts, lubricate and re-fit item if safe to do so RPM to adjust the seat to the correct height Scaffolding required Please note if parts are worn we will need to quote to replace	£ 650.00
RPM to surface overlay the existing grass mats with 36m ² of rubber mulch complete with membrane, 1.2m wide	£3420.00
Pull Up Bar RPM to replace missing post end cap	£ 45.00
All prices quoted are subject to VAT	
	£6,615

Quote from Danny for other works:

Skate ramp area, jet wash, grind out cracks, re fill with easy joint resin.

Football area, all tarmacadam sprayed with moss killer. Back entrance trip hazard, lay a 600mm by 900mm, slab grass level make area good.

Play ground, turf gaps around rubber surface to prevent trip.

Check and adjust gates to a 12mm gaps, also rubber caps on all bolt ends around the park.

Total£1,950

TO APPROVE COSTS FOR ANNUAL ROSPA INSPECTION IN DECEMBER 2024

£237.00 + VAT – The Play Inspection Company